

UPPER MATTAPONI TRIBE BILL NO. 2024-05

CODIFICATION ACT OF 2024

An Act of the Council of the Upper Mattaponi Tribe creating the Upper Mattaponi Code of Laws; making findings; establishing titles; establishing numbering conventions; providing for codification of existing laws; providing an effective date; and declaring an emergency.

At a duly called Regular Meeting of the Council held this 28 day of September, 2024, the following Bill was adopted.

BE IT ENACTED BY THE COUNCIL OF THE UPPER MATTAPONI TRIBE:

- **Section 1.** Short Title. This Act shall be known and may be cited as the "Codification Act of 2024."
- **Section 2.** Findings. The Council of the Upper Mattaponi Tribe hereby finds that it is in the best interests of the Tribe to provide for a uniform system of numbering and codification for the laws of the Tribe and other acts of the Council in order to simplify the organization of such laws and acts to the facilitate easy public access to the same.
- **Section 3.** New Law. A new section of law of the Upper Mattaponi Tribe, not to be codified, reads as follows:
 - A. <u>Code Created.</u> There shall be, and is hereby created, an Upper Mattaponi Code of Laws to encompass all of the laws of the Tribe specified by the Council for Codification. The Upper Mattaponi Code of Laws may be referred to in shorthand as the "Upper Mattaponi Code," or simply, "the Code."
 - B. <u>Titles of Code.</u> The divisions of the Code shall be Titles, and there shall be the following Titles, numbered and titled as follows:
 - 1. The Chief and Assistant Chief
 - 2. The Council
 - 3. The Judiciary
 - 4. Administration
 - 5. General Provisions
 - 6. Agriculture and Animals
 - 7. Attorneys and the Tribal Bar

- 8. Commerce, Trade, and Banking
- 9. Contracts and Commercial Transactions
- 10. Corporations
- 11. Cemeteries
- 12. Children and Child Welfare
- 13. Civil Procedure
- 14. Crimes and Criminal Procedure
- 15. Damages
- 16. Debtor and Creditor
- 17. Education
- 18. Environmental Conservation
- 19. Family Law
- 20. Fire Protection and Emergency Services
- 21. Food and Drugs
- 22. Foreign Relations and Intercourse
- 23. Game and Fish
- 24. Health and Mental Wellness
- 25. Highways and Roads
- 26. Hospitals and Asylums
- 27. Insurance
- 28. Intoxicating Substances
- 29. Juvenile Crimes and Punishment
- 30. Labor and Employment
- 31. Landlord and Tenant
- 32. Mines, Minerals and Energy
- 33. Mortgages
- 34. Motor Vehicles
- 35. Partnership
- 36. Police
- 37. Prisons
- 38. Property
- 39. Records
- 40. Taxation
- 41. Torts
- 42. Tribal Land, Buildings, Property, and Works
- 43. Tribal Contracts
- 44. Tribal Finance
- 45. Voting and Elections
- 46. Waters and Water Rights
- 47. Wills and Succession
- C. <u>Addition of Titles.</u> After the passage of this Act, additional titles may be added in sequence and need not be alphabetized.
- D. <u>Subdivisions of Titles.</u> Each Title may be further subdivided into Chapters as the Council may direct.

- E. <u>Numbering Conventions for Code.</u> The Sections of the Code shall be numbered in the following manner:
 - 1. Generally, Sections shall be numbered sequentially in order of passage unless otherwise specified by the Council in the Bill enacting them. E.g., if a Bill of 12 sections is enacted in a certain Title which has no sections, then the Sections of that Bill shall become Sections 1 through 12 of that Title, unless otherwise specified by the Council.
 - 2. If the Council directs that a Title be subdivided into Chapters, the first digit or digits of a Section number shall correspond to the Chapter number in which the Section appears, if applicable. *E.g.*, a hypothetical Section 2401 would appear in a hypothetical Chapter 24, whereas a hypothetical Section 511 would appear in a hypothetical Chapter 5.
 - 3. When a Section contains subsections, the subsections shall be numbered according to the following hierarchy:
 - a) The first order of subsections shall be denoted with capital letters of the English alphabet, e.g. A, B, C, etc.
 - b) The second order of subsections shall be denoted with Arabic numbers, e.g. 1, 2, 3, etc.
 - c) The third order of subsections shall be denoted with lowercase letters of the English alphabet set off with a closing parenthesis, e.g., a), b), c), etc.
 - d) The fourth order of subsections shall be denoted with lowercase Roman numbers set off with a closing parenthesis, e.g., i), ii), iii), etc.
 - e) If further subsections are necessary, they shall restart with capital letters of the English alphabet and proceed according to the hierarchy described above.

Illustration: Section 2401(E)(7)(a)(i).

F. <u>Citations to Code.</u> Sections of the Code shall be cited by giving the Title number, followed by the abbreviation "U.M.C." for Upper Mattaponi Code, followed by a section symbol and the Section number (and the subsections number, if applicable), each component to be separated by a space.

Illustration: 17 U.M.C. § 2401.

17 U.M.C. § 2401

Title Number Upper Mattaponi Code Section Symbol Section Number

G. <u>Session Laws Created.</u> There shall be, and is hereby created, a collection of all of the enactments of the Council of the Upper Mattaponi Tribe, which shall be known as the Session Laws of the Upper Mattaponi Tribe. All enactments of the Council of the Upper

Mattaponi Tribe shall be entered into the Session Laws of the Upper Mattaponi Tribe in the form in which they were passed.

H. <u>Citations to Session Laws.</u> The Session Laws of the Upper Mattaponi Tribe shall be cited by the enactment number of the particular enactment being cited, followed by the page number or section number of the cited language, if applicable.

Illustrations:

Resolution 2024-4, page 3. Bill 2024-6, page 2, § 7

- I. <u>Past Types of Enactments Recognized.</u> The Council recognizes that it has used the following species of enactments in the past:
 - 1. Budget Resolutions;
 - 2. Resolutions:
 - 3. Bills; and
 - 4. Council Orders.
- J. <u>Future Types of Enactments.</u> The Council hereby establishes and declares a moratorium on all species of enactments other than the following:
 - 1. Budget Resolutions;
 - 2. Resolutions; and
 - 3. Bills.
- K. <u>Numbering Conventions for Enactments</u>. Each enactment shall be numbered according to the year enacted and the sequential number of the enactment for the species of enactment separated by a dash. Each species of enactment shall be sequenced separately. Each enactment shall be assigned its number after its final passage (and approval by the Chief or override of the Chief's veto, if applicable).

Illustrations:

Bill No. 2024-1, Bill No. 2024-2, Bill No. 2024-3, etc.

Resolution No. 2024-1, Resolution No. 2024-2, Resolution No. 2024-3, etc.

Budget Resolution No. 2024-1, Budget Resolution No. 2024-2, Budget Resolution No. 2024-3, etc.

L. Renumbering of Prior Enactments. The prior enactments of the Council are hereby renumbered as depicted in the table below. The Legislative Clerk of the Council is hereby authorized and directed to make such alterations to the text of the enactments as may be deemed necessary to affect this renumbering, and shall forward updated copies to the legal publishing service for publication.

Name	Enactment #
Land Purchase Approval for 7772	Resolution No. 2024-13
Richmond Tappahannock Hwy, Aylett,	110501411011 110. 2021 13
VA 23009, Parcel C, Tax Map #22-34D	
Land Purchase Approval for 15.96 Acres at	Resolution No. 2024-12
Richmond Tappahannock Hwy, Aylett, VA	11050141011110. 2021 12
23009, Parcel B, Tax Map #22-34J	NC
Emergency Assistance Fund Authorization	Resolution No. 2024-11
Act of 2024	110001111011101111
Authorization Of Land Purchase and	Resolution No. 2024-10
Limited Sovereign Immunity Waiver For	
Title Insurance At 7501 Right Flank Road	
FY 2024 Budget Modification #2	Budget Resolution No. 2024-2
Appointment of the Board of Directors to	Resolution No. 2024-9
UMIT Technologies, LLC	
Authorization and Approval of Upper	Resolution No. 2024-8
Mattaponi Indian Tribe Technologies, LLC	1100001 1 1101 2 02 1 0
TCR Grant Proposal Resolution	Resolution No. 2024-7
NAFWS Application Continuing	Resolution No. 2024-6
Authorization Resolution of 2024	
Tribal Water Pollution Prohibition Act of	Bill No. 2024-4
2024	
Long Range Transportation Plan and	Resolution No. 2024-5
Inventory Update	
Authorization and Approval of UMIT	Resolution No. 2024-4
Services, LLC	
Upper Mattaponi Seal Act	Resolution No. 2024-3
Budget Modification 1 FY 2023-2024	Budget Resolution No. 2024-1
Bill To Designate Authorized	Bill No. 2024-03
Organizational Representative for ANA	
SEDS Grant	
Authority to Enter Into Exclusivity	Resolution No. 2024-2
Agreements for Economic Development	
Sharon Indian School Foundation, Inc.	Bill No. 2024-2
Reorganization Act of 2024	
Trust Land Acquisition Statue of 2024	Resolution No. 2024-1
Land Financing Act of the Upper	Bill No. 2024-1
Mattaponi Tribe	
Department Organization Act of 2023	Resolution No. 2023-11
Authorization of Health Department	Resolution No. 2023-10
Selection of General Contractor - Aylett	
Dental Project	
Civil Procedure Act of 2023	Resolution No. 2023-9

Fiscal Procedures Act of 2023	Resolution No. 2023-8
Annual Budget for Fiscal Year 2023-2024 (not a law, budget approval only)	Resolution No. 2023-7
Self-Determination 638-Contracts Authorization Act of 2023	Resolution No. 2023-6
The Executive, Legislative, and Judicial Branch Contracting Authority Act of 2023	Resolution No. 2023-5
Department of Health Procurement Policy Authorization Act of 2023	Resolution No. 2023-4
Department of Health Enabling Act of 2023	Resolution No. 2023-3
Employment Contracts Authorization Act of 2023	Resolution No. 2023-2
First Election Law of 2023	Resolution No. 2023-1

Section 4. Codification. The Tribal Water Pollution Prohibition Act of 2024, Bill No. 2024-4, is hereby codified as Chapter 1 of Title 18, and its sections shall be numbered as depicted in Section 3 of that Bill.

Section 5. Codification. The Sharon Indian School Foundation, Inc. Reorganization Act of 2024, Bill No. 2024-2, is hereby codified as Chapter 1 of Title 42. The Sections of that Act shall be codified as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

- Section 1.1 Short Title shall be codified as Section 100 Short Title.
- Section 1.2 Purpose shall be codified as Section 101 Purpose.
- Section 1.3 Findings shall be codified as Section 102 Findings.

Section 1.4 – Board of Directors of the Foundation shall be codified as Section 103 – Board of Directors of the Foundation.

Section 6. Codification. The Land Financing Act of the Upper Mattaponi Tribe, Bill No. 2024-1, is hereby codified as Chapter 2 of Title 42. The Sections of that Act shall be codified as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

- Section 1-1 Title shall be codified as Section 200 Short Title.
- Section 1-2 Authority shall be codified as Section 201 Authority.
- Section 1-3 Purpose shall be codified as Section 202 Purpose.
- Section 1-4 Effective Date shall be codified as Section 203 Effective Date.
- Section 1-5 Interpretation shall be codified as Section 204 Interpretation.
- Section 1-7 Severability and non-liability shall be codified as Section 205 Severability.
- Section 2-1 Authority shall be codified as Section 206 Authority to Finance Purchases.
- Section 2-1 Reporting shall be codified as Section 207 Reporting.

Section 7. Codification. The Trust Land Acquisition Statute of 2024, previously known as the Property Expansion Act of 2024, Resolution No. 2024-1, is hereby codified as Chapter 3 of Title 42. The Sections of that Act shall be codified as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

Section 1 – Title shall be codified as Section 300 – Short Title.

Section 2 – Authority shall be codified as Section 301 – Authority.

Section 3 – Purpose shall be codified as Section 302 – Purpose.

Section 4 – Effective Date shall be codified as Section 303 – Effective Date.

Section 5 – Interpretation shall be codified as Section 304 – Interpretation.

Section 7 – Severability and Non-Liability shall be codified as Section 305 – Severability.

Section 8 – Authorization to Purchase shall be codified as Section 306 – Authorization to Purchase.

Section 9 – Duty to Apply for Trust Status – shall be codified as Section 307 – Duty to Apply for Trust Status.

Section 8. Codification. The Departmental Organization Act, also known as the Department Organizing Act, Resolution No. 2024-11, is hereby codified into Title 4 as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

Section 1.1 – Short Title shall not be codified.

Section 1.2 – Findings shall not be codified.

Section 1.3 – Purpose shall not be codified.

Chapter 1 – General Provisions shall be codified as follows:

Section 1-1 – Title shall be codified as Section 100 – Short Title.

Section 1-2 – Authority shall be codified as Section 101 – Authority.

Section 1-3 – Purpose shall be codified as Section 102 – Purpose.

Section 1-4 – Effective Date shall be codified as Section 103 – Effective Date.

Section 1-5 – Interpretation shall be codified as Section 104 – Interpretation.

Section 1-7 – Severability and Non-Liability shall be codified as Section 105 – Severability.

Chapter 2 – General Departmental Provisions shall be codified as follows:

Section 2-1 – Removal of Departmental Secretaries shall be codified as Section 200 – Removal of Departmental Secretaries.

Section 2-2 – Reporting shall be codified as Section 201 – Reporting.

Section 2-3 – Records shall be codified as Section 202 – Records.

Section 2-4 - Annual Report shall be codified as Section 203 - Annual Report.

Section 2-5 – Departmental Decisions shall codified as Section 204 - Departmental Decisions.

Section 2-6 – Appeals of Departmental Decisions shall be codified as Section 205 – Appeals of Departmental Decisions.

Section 2-7 – Sovereign Immunity shall be codified as Section 206 – Sovereign Immunity.

Chapter 3 – Environmental Department shall be codified as follows:

Section 3-1 shall be codified as Section 300 – Environmental Department Established.

Section 3-2 – Mission shall be codified as Section 301 – Mission.

Section 3-3 – Organization shall be codified as Section 302 – Organization.

Section 3-4 – Secretary shall be codified as Section 303 – Secretary.

Chapter 4 – Cultural Protection Department shall be codified as follows:

Section 4-1 shall be codified as Section 400 - Cultural Protection Department Established.

Section 4-2 – Mission shall be codified as Section 401 – Mission.

Section 4-3 – Organization shall be codified as Section 402 – Organization.

Section 4-4 – Secretary shall be codified as Section 403 – Secretary.

Chapter 5 – Housing Department shall be codified as follows:

Section 5-1 shall be codified as Section 500 – Housing Department.

Section 5-2 – Mission shall be codified as Section 501 – Mission.

Section 5-3 – Organization shall be codified as Section 502 – Organization.

Section 5-4 – Secretary shall be codified as Section 503 – Secretary.

Chapter 6 - Community Services Department shall be codified as follows:

Section 6-1 shall be codified as Section 600 - Community Services Department Established

Section 6-2 – Mission shall be codified as Section 601 – Mission.

Section 6-3 – Organization shall be codified as Section 602 – Organization.

Section 6-4 – Secretary shall be codified as Section 603 – Secretary.

Chapter 7 – Enrollment Department shall be codified as follows:

Section 7-1 shall be codified as Section 700 – Enrollment Department Established.

Section 7-2 – Mission shall be codified as Section 701 – Mission.

Section 7-3 – Organization shall be codified as Section 702 – Organization.

Section 7-4 – Secretary shall be codified as Section 703 – Secretary.

Chapter 8 – Education Department shall be codified as follows:

Section 8-1 shall be codified as Section 800 – Education Department Established.

Section 8-2 – Mission shall be codified as Section 801 – Mission.

Section 8-3 – Organization shall be codified as Section 802 – Organization.

Section 8-4 – Secretary shall be codified as Section 803 – Secretary.

Chapter 9 – Facilities & Infrastructure Department shall be codified as follows:

Section 9-1 shall be codified as Section 900 – Facilities & Infrastructure Department Established.

Section 9-2 – Mission shall be codified as Section 901 – Mission.

Section 9-3 – Organization shall be codified as Section 902 – Organization.

Section 9-4 – Secretary shall be codified as Section 903 – Secretary.

Chapter 10 – Human Resources Department shall be codified as follows:

Section 10-1 shall be codified as Section 1000 – Human Resources Department Established.

Section 10-2 – Mission shall be codified as Section 1001 – Mission.

Section 10-3 – Organization shall be codified as Section 1002 – Organization.

Section 10-4 – Secretary shall be codified as Section 1003 – Secretary.

Section 9. Codification. The Civil Procedure Act, Resolution No. 2023-9, is hereby codified Chapter 1 of Title 13. The Sections of that Act shall be codified as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

Section 101 – Short Title shall be codified as Section 100 – Short Title.

Section 102 – Purpose shall be codified as Section 101 – Purpose.

Section 103 – Findings shall be codified as Section 102 – Findings.

Section 104 – Rules of Civil Procedure and Rules of Evidence shall be codified as Section 103 – Rules of Civil Procedure and Rules of Evidence.

Section 105 – Applicable Law shall be codified as Section 104 – Applicable Law.

Section 106 - Challenges to Final Decisions of the Election Commission shall be codified as

Section 105 – Challenges to the Final Decisions of the Election Commission.

Section 107 – *Pro Tempore* Judicial Appointments shall be codified as Section 106 – *Pro Tempore* Judicial Appointments.

Section 10. Codification. The Fiscal Procedures Act of 2023, Resolution No. 2023-8, is hereby codified as Chapter 1 of Title 44. The Sections of that Act shall be codified as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

Section 1.1 – Short Title shall be codified as Section 100 – Short Title.

Section 1.2 – Definitions shall be codified as Section 101 – Definitions.

Section 1.3 – Purpose shall be codified as Section 102 – Purpose.

Section 1.4 – Findings shall be codified as Section 103 – Findings.

Section 1.5 – Budget Process Requirements of the Executive Branch shall be codified as Section 104 – Budget Process Requirements of the Executive Branch.

Section 1.6 – Budget Requirements of the Judicial Branch shall be codified as Section 105 – Budget Requirements of the Judicial Branch.

Section 1.7 – Budget Requirements of the Legislative Branch shall be codified as Section 106 – Budget Requirements of the Legislative Branch.

Section 1.8 – Expenditure Requests of the Judicial Branch and Legislative Branch shall be codified as Section 107 – Expenditure Requests of the Judicial Branch and Legislative Branch.

Section 1.9 – Budget Modification shall be codified as Section 108 – Budget Modification.

Section 1.10 – Fund Transfers shall be codified as Section 109 – Fund Transfers.

Section 1.11 – Contingency Funds shall be codified as Section 110 - Contingency Funds.

Section 1.12 – Finance and Accounting Policies and Procedures shall be codified as Section 111 – Finance and Accounting Policies and Procedures.

Section 1.13 – Current Accounting Policy and Procedures Manual shall be codified as Section 112 – Current Accounting Policy and Procedures Manual.

Section 1.14 – Severability shall be codified as Section 113 – Severability.

Section 11. Codification. The Executive, Legislative, and Judicial Branches Contracting Authority Act of 2023, Resolution No. 2023-5, is hereby codified as Chapter 21 of Title 4. The Sections of that Act shall be numbered as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

Section 1.1 – Short Title is hereby codified as Section 2100 – Short Title.

Section 1.2 – Purpose is hereby codified as Section 2101 – Purpose.

Section 1.3 – Findings is hereby codified as Section 2102 – Findings.

Section 1.4 – Executive Branch Authorization to Contract is hereby codified as Section 2103 - Executive Branch Authorization to Contract.

Section 1.5 – Legislative Branch Authorization to Contract is hereby codified as Section 2104 - Legislative Branch Authorization to Contract.

Section 1.6 – Judicial Branch Authorization to Contract is hereby codified as Section 2105 - Judicial Branch Authorization to Contract.

Section 12. Codification. The Department of Health Enabling Act of 2023, Resolution No. 2023-3, is hereby codified as Chapter 11 of Title 4. The Sections of that Act shall be numbered as follows, and the subsections shall be renumbered according to the numbering conventions established by this Act.

Section 101 – Short Title shall be codified as Section 1100 – Short Title.

Section 102 – Purpose shall be codified as Section 1101 – Purpose.

Section 103 – Findings shall be codified as Section 1102 – Findings.

Section 104 – Organization of the Department of Health shall be codified as Section 1103 – Organization of the Department of Health.

Section 105 – Department of Health Goals and Objectives shall be codified as Section 1104 - Department of Health Goals and Objectives.

Section 106 – Authority to Operate and Administer the Department of Health shall be codified as Section 1105 – Authority to Operate and Administer the Department of Health.

Section 13. Codification. The Department of Health Procurement Policy Authorization Act, Resolution No. 2023-4, is hereby codified as follows into Chapter 11 of Title 4. The subsections of that Act shall be renumbered according to the numbering conventions established by this Act.

Section 104 – Procurement Policy shall be codified as Section 1106 – Procurement Policy.

The remaining Sections of the Act shall not be codified.

Section 14. Codification. The Employment Contracts Authorization Act of 2023, Resolution No. 2023-2, is hereby codified as follows into a new Chapter 1 – Management of Cabinet of Title 1. The subsections of that Act shall be renumbered according to the numbering conventions established by this Act.

Section 1.4 – Authorization of Employment Contracts to Key Directors shall be codified as Section 100 – Authorization of Employment Contracts to Key Directors.

Section 1.5 – Limited Waiver of Sovereign Immunity shall be codified as Section 101 – Limited Waiver of Sovereign Immunity.

The remaining Sections of the Act shall not be codified.

Section 15. Codification. The Self-Determination 638-Contracts Authorization Act of 2023, Resolution No. 2023-6, is hereby codified as follows into as a new Chapter 2 of Title 1. The subsections of that Act shall be renumbered according to the numbering conventions established by this Act.

Section 1.1 – Short Title shall be codified as Section 200 – Short Title.

Section 1.2 – Findings shall be codified as Section 201 – Findings.

Section 1.3 – Purpose shall be codified as Section 202 – Purpose.

Section 1.4 – Authorization to Enter into 638-Contracts shall be codified as Section 203 – Authorization to Enter into 638-Contracts.

Section 16. Effective Date. This Act shall become effective 90 days from its passage and approval according to law.

Section 17. Emergency Clause. It being immediately necessary for the preservation of the public peace, health or safety, an emergency is hereby declared to exist, by reason whereof this act shall take effect and be in full force from and after its passage and approval.

CERTIFICATION

The foregoing Bill was duly voted upon by the Council on	the 28 day of September, 2024, at a
Regular Meeting with a vote of in favor and	opposed, abstaining, and
absent, pursuant to the authority vested in the Cou	ncil by the Constitution of the Tribe.
· ·	Wilmanderip
	NUMBRUG
	Secretary of the Council or Designee

SPONSOR: Rob A	tdams		· · · · · · · · · · · · · · · · · · ·	
CO-SPONSORS:				
COUNCILMEMBERS	YES	NO	ABSTAIN	ABSENT
Rob Adams				
Ken Adams	V			
Wilma Hicks				
Sonny Knighton				
Desirée Dyer	\\			
Owen Adams	V			
Beth Gondos				\ \ \
Bill No. 2024-05 was present October, 2024, pur Mattaponi Tribe, and will be Council.	suant to Articl	e VII, Section :	5(f) of the Constitu	tion of the Upper
CHIEF'S ACTIONS:		,	Secretary of the Co	nuncil or Designee
☑ Approved				
□ Veto – Returned to Counc	cil with Explana	ntion		
On this day of	tober, 2	024.	W. Fegnt	-Adam Chief
Presented to Chief and Coun	cil on the	day of	, 2024.	

COUNCIL'S ACTIONS:				
Override of the Chief's Veto	_			
□ Yes				
□ No				
COUNCILMEMBERS	YES	NO	ABSTAIN	T
Rob Adams				Ť
Tr A 1				\neg

COUNCILMEMBERSYESNOABSTAINABSENTRob AdamsKen AdamsWilma HicksSonny KnightonDesirée DyerOwen AdamsBeth GondosBeth Gondos

CERTIFICATION

The foregoing Bill was duly voted upon by the Counc	cil on day of
2024, at a Regular Meeting with a vote of in	favor and opposed,
abstaining, and absent, pursuant to the a	nuthority vested in the Council by the
Constitution of the Upper Mattaponi Tribe.	
(-	Secretary of the Council or Designee